



Texas State Board of Social Worker Examiners APPLICATION CHECK LISTS

New or Reapplication for Licensed Baccalaureate Social Worker (LBSW)

- ☐ Application for licensure - Form A
- ☐ Submit fee (\$91.00)
- ☐ Official college transcript verifying BSW from a CSWE accredited program
- ☐ Proof of completion of Jurisprudence Exam
- ☐ Verification of Licensure in Other Jurisdiction - Form II (if previously licensed in another jurisdiction)
- ☐ Examination Security Information Form – Form VII
- ☐ A copy of valid photo identification that identifies the applicant by legal first, middle, and last name, along with applicable suffixes (Sr., Jr., III, etc.)
- ☐ Social Work Employment History Form – Form I

Note for current students: Exam approval will be given without a transcript if accompanied with a Dean's letter from your college or university during your final semester.

***A license will not be approved until all qualifications have been met and all documentation has been submitted.**

An applicant for licensure may elect to request a temporary license by completing Form C (fee = \$30). See board rules related to temporary licensure.

Temporary licenses will only be issued to applicants with conferred degrees.

Upgrade from current LBSW to Licensed Master Social Worker (LMSW)

- ☐ Application for upgrade of licensure - Form A
- ☐ Submit fee (\$20.00)
- ☐ Official college transcript verifying MSW from a CSWE accredited program
- ☐ Examination Security Information Form – Form VII
- ☐ A copy of valid photo identification that identifies the applicant by legal first, middle, and last name, along with applicable suffixes (Sr., Jr., III, etc.)
- ☐ Social Work Employment History Form – Form I
- ☐ Proof of completion of Jurisprudence Exam

New or Reapplication for Licensed Master Social Worker (LMSW)

- ☐ Application for licensure - Form A
- ☐ Submit fee (\$91.00)
- ☐ Official college transcript verifying MSW from a CSWE accredited program
- ☐ Proof of completion of Jurisprudence Exam
- ☐ Verification of Licensure in Other Jurisdiction - Form II (if previously licensed in another jurisdiction)
- ☐ Examination Security Information Form – Form VII
- ☐ A copy of valid photo identification that identifies the applicant by legal first, middle, and last name, along with applicable suffixes (Sr., Jr., III, etc.)
- ☐ Social Work Employment History Form – Form I

*Note for current students: Exam approval will be given without a transcript if accompanied with a Dean's letter from your college or university during your final semester.

A license will not be approved until all qualifications have been met and all documentation has been submitted.

An applicant for licensure may elect to request a temporary license by completing Form C (fee = \$30). See rules related to temporary licensure.

Temporary licenses will only be issued to applicants with conferred degrees.



New or Reapplication for Licensed Master Social Worker – Advanced Practice

- ___ Application for licensure - Form A
- ___ Submit fee (\$111.00)
- ___ Official college transcript verifying MSW from a CSWE accredited program
- ___ Proof of completion of Jurisprudence Exam
- ___ Social Work Employment history - Form I
- ___ Verification of Licensure in Other Jurisdiction - Form II
- ___ Examination Security Information Form – Form VII
- ___ A copy of valid photo identification that identifies the applicant by legal first, middle, and last name, along with applicable suffixes (Sr., Jr., III, etc.)
- ___ Verification of Qualifying Supervision/Experience

Note: Experience is not valid unless an approved supervision plan was on file with the board.

New or Reapplication for Licensed Clinical Social Worker

- ___ Application for licensure - Form A
- ___ Submit fee (\$111.00)
- ___ Official college transcript verifying MSW from a CSWE accredited program
- ___ Proof of completion of Jurisprudence Exam
- ___ Social Work Employment history - Form I
- ___ Verification of Licensure in Other Jurisdiction - Form II
- ___ Examination Security Information Form – Form VII
- ___ A copy of valid photo identification that identifies the applicant by legal first, middle, and last name, along with applicable suffixes (Sr., Jr., III, etc.)
- ___ Verification of Qualifying Supervision/Experience

Note: Experience is not valid unless an approved supervision plan was on file with the board.

Upgrade from current LMSW or LMSW-AP to Licensed Clinical Social Worker (LCSW)

- ___ Application for upgrade of licensure - Form A
- ___ Submit fee (\$20.00)
- ___ Social Work Employment history - Form I
- ___ Verification of Qualifying Supervision/Experience – Form V
- ___ Examination Security Information Form – Form VII
- ___ A copy of valid photo identification that identifies the applicant by legal first, middle, and last name, along with applicable suffixes (Sr., Jr., III, etc.)
- ___ Proof of completion of Jurisprudence Exam

Note: Experience is not valid unless an approved supervision plan was on file with the board.

Upgrade from current LMSW to Licensed Master Social Worker-Advanced Practitioner (LMSW-AP)

- ___ Application for upgrade of licensure - Form A
- ___ Submit fee (\$20.00)
- ___ Social Work Employment history - Form I
- ___ Verification of Qualifying Supervision/Experience – Form VI
- ___ Examination Security Information Form – Form VII
- ___ A copy of valid photo identification that identifies the applicant by legal first, middle, and last name, along with applicable suffixes (Sr., Jr., III, etc.)
- ___ Passing score on Licensure Examination (Advanced)
- ___ Proof of completion of Jurisprudence Exam

Note: Experience is not valid unless an approved supervision plan was on file with the board.



Current LMSW applying for Independent Practice Recognition

- ___ Application for upgrade of licensure - Form A
- ___ Submit fee (\$20.00)
- ___ Social Work Employment history - Form I
- ___ Verification of Qualifying Supervision/Experience – Form VI
- ___ Proof of completion of Jurisprudence Exam

Note: Experience is not valid unless an approved supervision plan was on file with the board.
